



Byrd PTO Meeting

~ Meeting Agenda ~

Wednesday November 8th,
2017 ~ 7:00 PM in the Byrd LRC



1. WELCOME & INTRODUCTIONS - President (Mike Griffin)

- a. Meeting Call to Order
- b. Introductions

2. SECRETARY (Kristen Magner)

- a. Approval For Meeting Minutes From 9/6/17
- b. Thank You Notes
- c. Life Event Cards
- d. Consent Calendar Agenda

November 17th	Fall Fest at 6pm
November 17th	Report Cards Go Home
November 22nd-24th	No School-Thanksgiving Break
December 1st	5th Grade Field trip to Harper
December 18th & 19th	Holiday Shop
December 21st- Jan 5th	Winter Break
January 10th	PTO Meeting

3. PRESIDENT (Mike Griffin)

- a. General Comments

4. VICE PRESIDENT (Brian Folan)

- a. General Comments
- b. Service Committee Updates
 - i. Birthday Books (Amanda Estevez)
 - ii. Buzz Books (Rich Romanski)
 - iii. Child Care Chairperson (Mike Griffin)
 - iv. Cultural Arts Co-Chairpersons (OPEN)
 - v. Email Blasts (Board)
 - vi. Explore More (Mike Griffin,)
 - vii. Fifth Grade Party (Kathy Henkelman)
 - viii. Fifth Grade School Store/Fundraising (Jamie Andrade)
 - ix. Hospitality (Erin Dolce)
 - x. Hispanic Relations (Richie Estevez)
 - xi. Jump Rope for Heart (Byrd School)
 - xii. Picture Day (Tina Tierney, Kristen Magner, Millie McLane, Gina Maher, Becca D'Andrea)
 - xiii. Red Ribbon Week (Ming Veernanont)
 - xiv. Social Media (Executive Board)
 - xv. Website (Mike Griffin)
 - xvi. Yearbook Coordinator (Gina Maher & Chris Casterson)

5. FUNDRAISING (Tina Tierney & Diane Korzen)

- a. General Comments
- b. Fundraising Committee Updates



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- i. Baker's Square Thanksgiving Pie(Amanda Estevez)
- ii. Book Fair (Amanda Estevez, Krystine Mullins)
- iii. Box Tops for Education (Diane Korzen)
- iv. B.Y.R.Dinner Nights (Lynda Griffin)
- v. Catalog Sale (Yankee Candles) –(Diane Korzen, Tina Tierney)
- vi. Catalog Sale (Flowers) – Spring (Millie McLane)
- vii. Family Fall Fest/Byrdstock (Kelly Wadas, Board)
- viii. Gift Cards (Kelley Wadas)
- ix. Grant Writing (Jake Mullins)
- x. Holiday Shop (Jamie Andrade, Laura Labriola)
- xi. Movie Nights (Executive Board)
- xii. Room Fund (Executive Board)
- xiii. School Supply Packs (Lisa Peters)
- xiv. Shopping Rewards (Millie McLane and Marilyn Marzan)
 1. Shoparoo
 2. BoxTops 4 Education
 3. eScrips
 4. AmazonSmile
 - a. Enter thru smile.amazon.com ONLY!
 - b. Chose to support **Admiral Byrd School PTO**
- xv. Spirit Wear (Gina Maher, Mike Griffin)
 1. PTO
 2. Adult Spirit Wear

6. TREASURER (Catherine Braude(Mike Griffin))

- a. General Comments
- b. Activity and Bank Report
- c.

7. PRINCIPAL (Mrs. Esser)

- a. General Comments

8. TEACHER REPRESENTATIVES

- a. General Comments

9. OLD BUSINESS

10. NEW BUSINESS

- a. New Sound System for the Gym
- b. Cubs Game

11. CLOSING & ADJOURNMENT

- a. General Comment
- b. Meeting Adjourned