



~ Meeting Minutes ~

Wednesday January 10th , 2017 ~ 7:00 PM

1. **WELCOME & INTRODUCTIONS – President Mike Griffin**
 - a. Meeting Called to Order at 7:03
 - b. Introductions

2. **SECRETARY (Kristen Magner)**
 - a. Meeting Minutes Approved
 - b. Thank You Notes
 - c. Life Event Cards
 - d. Consent Calendar Approval

3. **PRESIDENT (Mike Griffin)**
 - a. General Comments
 - b. President’s Council Report

4. **VICE PRESIDENT (Brian Folan)**
 - a. General Comments
 - b. Service Committee Introductions
 - i. Birthday Books (Amanda Estevez)
 - a. \$400 in birthday books
 - b. 1st 2nd and 5th grade
 - ii. Buzz Books (Richard Romanski)
 - a. Mid October
 - iii. Calendars (Brian Folan)
 - iv. Child Care Chairperson (mike griffin)
 - iii. Cultural Arts Co-Chairpersons (OPEN)
 - iv. Email Blasts (BOARD)
 - v. Explore More (Mike Griffin)
 - a. Started working on switching out classes
 - vi. Fifth Grade Party (Kathy Henkelman & Jamie Andrade)
 - a. Food and Transportation taken care of
 - b. May 18th 10-2
 - c. Car Wash brought in \$300.00
 - vi. Fifth Grade School Store (Ray Szull & Gina Maher)
 - vii. Hospitality (Erin Dolce)
 - a. Buona Beef dinner 14th
 - viii. Jump Rope for Heart (Byrd School)
 - ix. Picture Day (Tina Tierney, Kristen Magner, Millie McLane, Gina Maher)
 - x. Red Ribbon Week (Ming Veernanont)
 - xi. Room Parent (BOARD)
 - xii. Social Media (Executive Board)



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- xiii. Website (Executive Board)
- xiv. Yearbook Coordinator (Gina Maher & Chris Casterson)
 - a. Flyers will go out soon
- xvi. Yearbook Photographer (Gina Maher & Chris Casterson)

5. FUNDRAISING (Tina Tinerys, Diane Korzen)

- a. Fundraising Committee Introduction
 - i. Book Fair (Amanda Estevez & Krystine Mullins)
 - 1. Paws 4 pets
 - 2. \$1,400 Fall
 - 3. End of year book fair Anderson
 - ii. Bakers Square Pies
 - 1. 211 for Christmas
 - 2. \$650-\$660 for both
 - iii. Box Tops for Education (Diane Korzen)
 - 1. April 1st cutoff
 - ii. B.Y.R.Dinner Nights (Lynda Griffin)
 - iii. Catalog Sale – Fall (Tina Tierney & Diane Korzen)
 - iv. Catalog Sale – Spring (Millie McLane)
 - 1. Flowers mix bags Feb 28th-April 6th
 - v. Family Fall Fest (Kelly Wadas)
 - vi. Fun Run (Position Open)
 - 1. no update
 - vii. Gift Cards (Kelley Wadas)
 - 1. \$460.66
 - viii. Grant Writing (OPEN)
 - ix. Holiday Shop (Jaime Andrade, Laura Labriola)
 - 1. \$500 for a 1.5 days
 - xi. Movie Nights (Executive Board)
 - x. Room Fund (Executive Board)
 - xi. School Supply Packs (Lisa Peters)
 - a. Signed on again
 - xii. Shopping Rewards (Millie McLane and Marilyn Marzan)
 - 1. Shoparoo
13,905 Points
 - 2. BoxTops 4 Education
box tops expire so they should be sent to the school right away
 - 3. AmazonSmile
Enter thru smile.amazon.com ONLY!



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Chose to support **Admiral Byrd School PTO**

- xiii. Spirit Wear (Gina Maher)
 - 1. PTO
160-small amount to sell
 - 2. District: byrd.ccsd.59.org - Parents Tab - School Apparel Shop

6. TREASURER (Catherine Braude)

- a. General Comments
- b. Activity

7.0 PRINCIPAL – Mrs. Esser

January 2018

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7.01 2017-2018 School Calendar Updates

- a. Thursday, January 18, we will host a S'now Better Time to Be a Mathematician celebration during the day and a Family Math Night from 6:00-7:30pm.
- b. Thursday, March 1, we will host an author visit with Jacqueline Davies during the day and an Author Night at Byrd School and Clearmont School will be joining us.
- c. Below are the Musical Showcase Dates coming up this year:
 - i. Gr. 4 & 5 - Feb. 28th
 - ii. Gr. 1 & 2 - May 9th
- d. Winter Conferences are Wednesday, February 14 from 3:45-7:45 p.m. and Thursday, February 15 from 12-8:00 p.m. (excluding the 3-4:00 p.m. dinner break). There will be no school on Friday, February 16 and Monday, February 19.
- e. Kindergarten and new family registration is Thursday, February 22 from 5:00-8:00 p.m.
- f. The Byrd School 50th anniversary celebration will be Thursday, May 3, 2018.

7.02 Instruction Updates

- a. Teachers continue to participate in professional development on Wednesday afternoons and today our focus was on the math workshop. We hope to share with parents more about math instruction next Thursday at our family math night. Our Director of Mathematics, Mary Beth Niles, will be here that evening.



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b. The ACCESS (Assessing Comprehension and Communication in English State-to-State for English Language Learners) assessment will be administered to our second language students throughout January and February.

c. The staff created our Byrd Beliefs over a year ago and we wanted to once again let parents that they are listed on our website.

Byrd Beliefs

Safe, Supportive & Positive Learning Environment As learners, staff and students will feel emotionally and physically safe, take risks, learn from mistakes, build supportive and positive relationships and be valued members of the community.

Active Engagement As learners, staff and students will be focused and actively engaged, working towards a common outcome.

Ownership & Mindset As learners, staff and students will be given choices, take responsibility for their own learning, embrace challenges, and use problem solving skills to persevere.

Best Practices As learners, staff and students will utilize modern learning strategies by communicating, collaborating, using critical thinking skills and creativity in real world situations.

Accommodation of Learning Styles As learners, staff and students will utilize choice to support their learning style.

Focused Feedback As learners, staff and students will provide and receive meaningful, focused feedback that promotes continuous growth.

Resources As learners, staff and students will use appropriate tools to enhance, support and demonstrate learning.

7.03 General Comments

a. Our custodians were busy this winter break and painted the entryway and gym, with more areas to come.

b. The 5 Essentials Survey is open from now until...January 31, 2018 and can be found at <http://survey.5-essentials.org/illinois/survey/parent/>

c. Your child's teacher either has or will contact you soon to sign up for a winter conference. We hope to see all parents during conferences. Parents will also be able to register for next year.

7. **TEACHER REPRESENTATIVES**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

10. **CLOSING & ADJOURNMENT**

a. Meeting Adjourned 8:04



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In Attendance:

- | | | |
|-----|------------------|-------------|
| 1. | Kristen Magner | Board |
| 2. | Mike Griffin | Board |
| 3. | Cathy Braude | Board |
| 4. | Tina Tierney | Board |
| 5. | Brian Folan | Board |
| 6. | Ms Magnafichi | Teacher Rep |
| 7. | Laura Labriola | Member |
| 8. | Emily Woemmel | Member |
| 9. | Mary Ellen Esser | Principle |
| 10. | Kelly Wadas | Member |
| 11. | Dr. Fesler | Super Int. |
| 12. | Carolyn Duffy | Teacher Rep |
| 13. | Krystine Mullins | Member |
| 14. | Diane Korzen | Board |
| 15. | Amanda Estevez | Member |
| 16. | Millie McLane | Member |