



~ Meeting Minutes ~

Wednesday May 5th , 2017 ~ 7:00 PM

1. **WELCOME & INTRODUCTIONS – President Mike Griffin**
  - a. Meeting Called to Order at 7:05
  - b. Introductions
  
2. **SECRETARY (Kristen Magner)**
  - a. Meeting Minutes Approved
  - b. Thank You Notes
  - c. Life Event Cards
  - d. Consent Calendar Approval
  
3. **PRESIDENT (Mike Griffin)**
  - a. General Comments
  
4. **VICE PRESIDENT (Brian Folan)**
  - a. General Comments
  - b. Service Committee Introductions
    - i. Birthday Books (Amanda Estevez)
      - a. Good for the rest of the year
    - ii. Buzz Books (Richard Romanski)
    - iv. Child Care Chairperson (mike griffin)
    - iii. Cultural Arts Co-Chairpersons (OPEN)
      - a. Author Night
    - iv. Email Blasts (BOARD)
    - v. Explore More ( Mike Griffin)
      - a. Mrs. Briggs Painted Penguin- Supplier Raised Prices, Cant orser supply website down sent email
      - a. Started working on switching out classes
    - vi. Fifth Grade Party (Kathy Henkelman & Jamie Andrade)
      1. All good and ready to go
    - vi. Fifth Grade School Store/Fundraising (Jamie Andrade)
    - vii. Hospitality (Erin Dolce)
      - a. Teacher Appreciation Week covered
    - x. Hispanic Relations (Richie Estevez)
    - ix. Jump Rope for Heart (Byrd School)
    - viii. Picture Day (Tina Tierney, Kristen Magner, Millie McLane, Gina Maher)
      - a. Picture Day 9/6/18
      - b. Picture retake 10/11/18
    - ix. Red Ribbon Week (Ming Veernanont)
    - x. Room Parent (BOARD)
    - xi. Social Media (Executive Board)
    - xii. Website (Executive Board)
    - xiii. Yearbook Coordinator (Gina Maher & Chris Casterson)



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- a. 150 sold
- b. Will have extras for purchase
- xvi. Yearbook Photographer (Gina Maher & Chris Casterson)

#### 5. FUNDRAISING (Tina Tinery, Diane Korzen)

- a. Fundraising Committee Introduction
  - i. Book Fair (Amanda Estevez & Krystine Mullins)
    - 1. 5/31 Anderson Book fair, will be outside the multipurpose room
  - ii. Bakers Square Pies
  - iii. Box Tops for Education (Diane Korzen)
    - 1. \$200
  - ii. B.Y.R. Dinner Nights (Lynda Griffin)
    - 1. Marinos may 17th All Day
    - 2. BWW - Next year
  - iii. Catalog Sale – Fall ( Tina Tierney & Diane Korzen)
    - a. Mixed bag sale-\$2,925.70 sold profit \$1,331,38
  - iv. Catalog Sale – Spring (Millie McLane)
    - 1. 29 orders \$3,127.50
    - 2. invoice mid-April
    - 3. Profit unknown
    - 4. Next Year Jamie & Amanda
  - v. Family Fall Fest (Kelly Wadas)
  - v. Fun Run (Position Open)
  - vi. Gift Cards (Kelley Wadas)
  - vii. Grant Writing (OPEN)
  - viii. Holiday Shop ( Jaime Andrade, Laura Labriola)
    - 1. Signed on for next year
  - xi. Movie Nights/Ice Cream Social (Executive Board)
    - a. 5/31 Ice Cream Social/Book fair/Yearbook Signing
  - ix. Room Fund (Executive Board)
  - x. School Supply Packs (Lisa Peters)
    - a. Deposit Needed
  - xi. Shopping Rewards (Millie McLane and Marilyn Marzan)
    - 1. Shoparoo-\$50 more
    - 2. BoxTops 4 Education
    - 3. AmazonSmile
    - Enter thru **smile.amazon.com** ONLY!
      - 1. Nest check June/July
      - 2. Chose to support **Admiral Byrd School PTO**
  - xii. Spirit Wear (Gina Maher)



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1. PTO  
Nothing till next school year
2. District: [byrd.ccsd.59.org](http://byrd.ccsd.59.org) - Parents Tab - School Apparel Shop

6. **TREASURER (Catherine Braude)**

- a. General Comments
- b. Approved

7.0 PRINCIPAL – Mrs. Esser

May 2018

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7.01 2017-2018 School Calendar Updates

- a. The 50th Anniversary Open House will be tomorrow from 5:30-7:00 p.m.
- b. Last day of student attendance is Friday, June 1 and report cards will be sent home that day.
- c. Our End of the Year Celebration will be at 1:20 in the gym on Friday, June 1, the student's last day of school.
- d. Our Kick-Off to Summer Reading Celebration is Thursday, May 31. The Elk Grove Public library will present their summer reading program to the students in the morning and then students will participate in literacy activities during the day. We are excited to partner with the PTO to extend the celebration to the evening with the Anderson's Book Fair and Ice Cream Social. The office will be inviting the incoming kindergarten families with a separate invitation.
- e. Fitness Day is scheduled for Wednesday, May 30.
- f. There will be a 3 Summer Reading Night is at Byrd this summer, more information coming soon.

7.02 Instruction Updates

- a. End of year assessments will be taking place in the next 3 weeks and results will be sent home in report cards.
- b. Next year we will be one of a few schools piloting a different daily schedule. We will focus more on foundational learning in the mornings and application of learning in the afternoons.
- c. FAST (Formative Assessment System for Teachers) scores will be sent home in report cards.

7.03 General Comments



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- a. Parents should be receiving information about a district homework survey very soon.
- b. Wednesday, August 15 will be the first day of school for grades 1-5 and we will again host our Meet The Teacher, First Day of School Event that morning and again that evening. Details will be send home in the summer mailing. Kindergartners first full day of school will be Thursday, August 16, but they will have small group meetings with the kindergarten teachers on Wednesday.
- c. Staffing has not been finalized for next year, but we hope to know before the end of the year. There are no retirements that I am aware of.
- d. Thank you for donating the microphone and headset for the new sound system. Next year we may need a new stage curtain.
- e. To all the volunteers who have generously given their time and talents to make Byrd the wonderful school that it is, thank you, we couldn't do it without.
- f. Also, we offer much appreciation and many thanks to the outgoing PTO board members and families leaving Byrd. We thank you for all that you have done for us over the years; you will be missed.

Byrd Beliefs

Safe, Supportive & Positive Learning Environment As learners, staff and students will feel emotionally and physically safe, take risks, learn from mistakes, build supportive and positive relationships and be valued members of the community.

Active Engagement As learners, staff and students will be focused and actively engaged, working towards a common outcome.

Ownership & Mindset As learners, staff and students will be given choices, take responsibility for their own learning, embrace challenges, and use problem-solving skills to persevere.

Best Practices As learners, staff and students will utilize modern learning strategies by communicating, collaborating, using critical thinking skills and creativity in real world situations.

Accommodation of Learning Styles As learners, staff and students will utilize choice to support their learning style.

Focused Feedback As learners, staff and students will provide and receive meaningful, focused feedback that promotes continuous growth.



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Resources As learners, staff and students will use appropriate tools to enhance, support and demonstrate learning.

The Byrd SEL (Social & Emotional Learning) vision:

The Admiral Byrd School community aspires to foster social and emotional growth, promote positive relationships, while accepting and embracing diversity to be successful in life.

La comunidad de La Escuela Byrd aspira a motivar el crecimiento social y emocional, promover relaciones positivas, mientras aceptando la diversidad para ser exitoso en la vida.

7. **TEACHER REPRESENTATIVES**
  1. Keep Sending in Pop Tops
8. **OLD BUSINESS**
9. **NEW BUSINESS**
  1. Trivia Night 9/15/2018
10. **CLOSING & ADJOURNMENT**
  - a. Meeting Adjourned 7:45

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**In Attendance:**

- |     |                  |                |
|-----|------------------|----------------|
| 1.  | Kristen Magner   | Board          |
| 2.  | Mike Griffin     | Board          |
| 3.  | Cathy Braude     | Board          |
| 4.  | Brian Folan      | Board          |
| 5.  | Ms Magnafichi    | Teacher Rep    |
| 6.  | Laura Labriola   | Member         |
| 7.  | Mary Ellen Esser | Principle      |
| 8.  | Krystine Mullins | Member         |
| 9.  | Bill Magner      | Parent         |
| 10. | Emily Woemmel    | Vice Principal |
| 11. | Millie McLane    | Member         |
| 12. | Jeff McLane      | Member         |
| 13. | Kathy Henkelman  |                |