



Byrd PTO Meeting



~ Meeting Minutes ~

Wednesday March 6th, 2019 ~ 7:00 PM in the Byrd LRC

1. **WELCOME & INTRODUCTIONS –President Brian Folan**
 - a. Meeting Called to Order at 7:04pm
 - b. Introductions

2. **SECRETARY (Amanda Estevez)**
 - a. 01/15/19 Meeting Minutes Approved
 - b. Thank You Notes
 - c. Life Event Cards
 - d. Consent Calendar Approval with following updates
 - i. March 8-29th Mixed Bag PTO fundraiser moved to April
 - ii. March 14th 5th Grade Science Assessment
 - iii. April 10th 3rd and 4th grade field trip to Art Institute

3. **PRESIDENT (Brian Folan)**
 - a. General Comments
 - b. Meet the Candidates Night at Morettis

4. **VICE PRESIDENT (Carly Illingsworth-absent)**
 - a. General Comments
 - b. Service Committee Introductions
 - i. Birthday Books (Amanda Estevez)
 - a. Need to order books for school & birthday books
 - b. \$1500+ Scholastic Dollars
 - ii. Buzz Books (Brian Folan)
 - iii. Child Care Chairperson (Mike Griffin)
 1. Secured for tonight.
 - iii. Cultural Arts Co-Chairpersons (OPEN)
 - iv. Email Blasts (Mike Griffin and Brian Folan)
 - v. Explore More (Executive Board)
 - vi. Fifth Grade Party (Jaime Andrade and Cathy Braude)
 - a. Party is paid for
 - b. Buses set up
 - vi. Fifth Grade School Store (revisit next year)
 - vii. Hospitality (OPEN)
 - viii. Jump Rope for Heart (Byrd School)
 - ix. Picture Day (Tina Tierney, Kristen Wagner, Gina Maher, Becca D'Andrea)
 - a. Picture day is 9/5/19
 - b. Re takes october 10th and 5th grade pic t-shirts will be here in time for that
 - x. Red Ribbon Week (Ming Veernanont)
 - xi. Social Media (Executive Board)
 - xii. Website (Executive Board)
 - xiii. Yearbook Coordinator (Rich Romanski)
 - a. Order forms went home

5. **FUNDRAISING (Diane Korzen & Trish Pilecki)**
 - a. General Comments
 - b. Fundraising Committee Introduction



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- i. Book Fair (Amanda Estevez and Krystine Mullins)
 - a. Anderson went well
 - b. Scholastic end of year book fair/ice cream social
- iii. Box Tops for Education (Diane Korzen)
- ii. B.Y.R. Dinner Nights (Lynda Griffin)
- iii. Catalog Sale – Fall Yankee Candle (Diane Korzen & Trish Pilecki)
- iv. Catalog Sale – Spring Flower Sale (Dena Bliss)
 1. Usborn Cards \$350 profit 27 Boxes sold
 2. Flower orders due Friday
- v. Family Fall Fest (Kelly Wadas)
 - a. Jaime Andrade to take over next year.
- vi. Gift Cards (Kelley Wadas)
 1. \$6500 in total sales
- vii. Grant Writing (OPEN)
- viii. Holiday Shop (Jaime Andrade)
- ix. Movie Nights (Executive Board)
 - a. None this year
- x. Room Fund (Executive Board)
- xi. School Supply Packs (Lisa Peters)
- xii. Shopping Rewards (Marilyn Marzan)
 1. Shoparoo
 2. BoxTops 4 Education
box tops expire so they should be sent to the school right away
 3. AmazonSmile
Enter thru [smile.amazon.com](https://www.smile.amazon.com)
Chose to support **Admiral Byrd School PTO**
- xiii. Spirit Wear (Gina Maher)
 1. PTO

6. TREASURER (Mike Griffin)

- a. General Comments
- b. \$11,875 Ballance
- c. +\$1700 YTD

March 2019

7.0 PRINCIPAL – Mrs. Esser

7.01 2018-2019 School Calendar Updates

- a. School will be dismissed at 2:35 on Friday, March 22, 2019 and there will be NO SCHOOL from March 25-29 for Spring Break. School will resume on Monday, April 1.
- b. The Dental Van will be visiting Byrd School for the first time on May 16.
- c. Officer Friendly is visiting all classes on March 18 during their specials rotation and Kathleen McGowan from the State's Attorney's office will be speaking to the students about digital citizenship on Thursday, March 22.



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- d. The Jump Rope for Heart dates will be May 15, 22 and 29.
- e. Our remaining Musical Showcase: Grade 1/2 - May 8th - 6:30 (Cortes, Cruz & Magnafichi)

7.02 Instruction Updates

- a. Currently we are in the process of completing the COGAT for students in grades 2 & 4.
- b. The fifth grade ISA (Illinois Science Assessment) will be administered on Thursday, March 14.
- c. The IAR (The Illinois Assessment of Readiness) assessment window will be open from April 8-26 and more information will be sent home closer to spring break. students in grades 3-5 will be taking that assessment.

7.03 General Comments

- a. Thank you to the PTO for the amazing dinner during conferences. The food was delicious and very much appreciated by the entire staff.
- b. Several Byrd groups will be recognized at the Elk Grove Character Counts Youth Celebration on Tuesday, March 12, at the Elk Grove Village Hall. Projects will be on display from 6:00 pm to 7:00 and then the mayor will recognize the groups during the village board meeting.
 - c. District 59's Got Talent will be held on Saturday, April 13, at Harper College in Palatine, and the Byrd participants will be selected soon.

7. TEACHER REPRESENTATIVES

- a. General Comments

8. OLD BUSINESS

9. NEW BUSINESS

- a. Need board nominations for next year Pto Board

10. CLOSING & ADJOURNMENT

- a. General Comments
- b. Meeting Adjourned 7:42pm

In Attendance:



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- | | | |
|-----|---------------------|----------------|
| 1. | Brian Folan | Board |
| 2. | Mike Griffin | Board |
| 3. | Amanda Estevez | Board |
| 4. | Diane Korzen | Board |
| 5. | Trish Pilecki | Board |
| 6. | Ms Magnafichi | Teacher Rep |
| 7. | Emily Woemmel | Vice Principal |
| 8. | Mrs. Esser | Principal |
| 9. | Krystine Mullins | Parent |
| 10. | Dena Bliss | Parent |
| 11. | Christine Casterton | Parent |
| 12. | Jamie Andrade | Parent |