



~ Meeting Minutes ~

Wednesday November 8th , 2017 ~ 7:00 PM

1. **WELCOME & INTRODUCTIONS – President Mike Griffin**
 - a. Meeting Called to Order at 7:03
 - b. Introductions

2. **SECRETARY (Kristen Magner)**
 - a. Meeting Minutes Approved
 - b. Thank You Notes
 - c. Life Event Cards
 - d. Consent Calendar Approval

3. **PRESIDENT (Mike Griffin)**
 - a. General Comments
 - b. Dr. Fessler coming to march 7th meeting
 - c. President’s Council Report

4. **VICE PRESIDENT (Brian Folan)**
 - a. General Comments
 - b. Service Committee Introductions
 - i. Birthday Books (Amanda Estevez)
 - a. Good, December buy one get one free
 - ii. Buzz Books (Richard Romanski)
 - a. Mid October
 - iii. Calendars (Brian Folan)
 - iv. Child Care Chairperson (mike griffin)
 - iii. Cultural Arts Co-Chairpersons (OPEN)
 - iv. Email Blasts (BOARD)
 - v. Explore More (Mike Griffin)
 - a. MAY 25th
 - vi. Fifth Grade Party (Kathy Henkelman & Jamie Andrade)
 - a. Booked at Main Event
 - b. May 18th 10-2
 - c. Car Wash brought in \$300.00
 - vi. Fifth Grade School Store (Ray Szull & Gina Maher)
 - vii. Hospitality (Erin Dolce)
 - a. Working on sign up for next year
 - viii. Jump Rope for Heart (Byrd School)
 - ix. Picture Day (Tina Tierney, Kristen Magner, Millie McLane, Gina Maher)
 - a. \$2,300 for picture day
 - x. Red Ribbon Week (Ming Veernanont)
 - a. Done for the year



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- xi. Room Parent (BOARD)
- xii. Social Media (Executive Board)
- xiii. Website (Executive Board)
- xiv. Yearbook Coordinator (Gina Maher & Chris Casterson)
 - a. Flyer went out in December
- xvi. Yearbook Photographer (Gina Maher & Chris Casterson)

5. FUNDRAISING (Tina Tierney, Diane Korzen)

- a. Fundraising Committee Introduction
 - i. Book Fair (Amanda Estevez & Krystine Mullins)
 - 1. \$1,400 181 books sold
 - 2. 45 new library books purchased, rest was used to let teachers purchase for classrooms
 - 3. Spring book Fair get an extra 10% back on purchases
 - iii. Box Tops for Education (Diane Korzen)
 - 1. \$257
 - ii. B.Y.R.Dinner Nights (Lynda Griffin)
 - 1. Chipolte-\$345.00
 - 2. Bouna Beef-\$150.00
 - iii. Catalog Sale – Fall (Tina Tierney & Diane Korzen)
 - a. Yankee Candle-\$1528.00
 - iv. Catalog Sale – Spring (Millie McLane)
 - 1. Flowers
 - v. Family Fall Fest (Kelly Wadas)
 - vi. Fun Run (Position Open)
 - 1. no update
 - vii. Gift Cards (Kelley Wadas)
 - 1. Before Black Friday
 - viii. Grant Writing (OPEN)
 - ix. Holiday Shop (Jamie Andrade, Laura Labriola)
 - 1. 10%
 - x. Movie Nights (Executive Board)
 - xi. Room Fund (Executive Board)
 - xii. School Supply Packs (Lisa Peters)
 - 1. \$547.00
 - xiii. Shopping Rewards (Millie McLane and Marilyn Marzan)
 - 1. Shoparoo
13,905 Points
 - 2. BoxTops 4 Education
box tops expire so they should be sent to the school right away



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3. AmazonSmile
Enter thru **smile.amazon.com** ONLY!
Chose to support **Admiral Byrd School PTO**
- xiv. Spirit Wear (Gina Maher)
 1. PTO
160-small amount to sell
 2. District: byrd.ccsd.59.org - Parents Tab - School Apparel Shop

6. **TREASURER (Catherine Braude)**

- a. General Comments
- b. Activity

7.0 PRINCIPAL – Mrs. Esser

7.01 2017-2018 School Calendar Updates

- a. Vision and Hearing Screening is scheduled for Thursday, Nov. 9th with the following screenings:
 1. K & 2 - vision & hearing
 2. Gr. 1 & 3 - hearing only
 3. Gr. 5 - vision only
 4. Students that are new to our district, and students that are receiving any type of special ed. service will be screened for both vision and hearing.
 5. Students that wear eyeglasses are not screened but their glasses are inspected and the date of their last exam is noted. It's important to remind students to bring their glasses to school that day and especially to the screening.
 - b. Report Cards will be sent home on Friday, November 17.
 - c. The gr. 5 Boy/Girl talk will be on Tuesday, November 21 in the afternoon.
 - d. Gr. 5 will visit Harper College on Friday, December 1 to learn more about the Promise Program and tour the campus.
 - e. Monday, December 4 @ 11:10-11:40-EGHS Chamber Singers performance in the gym.
 - f. Thursday, January 18, we will host a 'Snow Better Time to Be a Mathematician celebration during the day and a Family Math Night from 6:00-7:30 pm.
 - g. Thursday, March 1, we will host an author visit with Jacqueline Davies during the day and an Author Night at Byrd along with Clearmont School.
 - h. Below are the Musical Showcase Dates
 - i.Gr. 3 - Dec 6th -1:00 & 5:30 (one performance)
 - ii.Gr. 4 & 5 - Feb. 28th –Times TBD
 - iii.Gr. 1 & 2 - May 9th – Times TBD



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7.02 Instruction Updates

- a. Erin's law fall lessons (child sexual abuse prevention) will conclude by the end of this week.
- b. In grades 3-5 students will take part in an SEL (Social Emotional Learning) survey called the Panorama, which is aligned to Illinois State Social Emotional Learning Standards and aims to give educators and students a measure of how students are developing Growth-mindset, Grit, Self-management, and Social Awareness. Letters were sent home earlier this week.
- c. Next week teachers will be spending half a day digging into math workshop with two of our district math leaders.

7.03 General Comments

- a. Congratulations are in order for our Byrd Specials Team who won a Those Who Excel Team Merit Award from the ISBE (Illinois State Board of Education) in the team category.
- b. We received a thank you note from Raja Krishnamoorthi thanking us for our charitable donations.
- c. The specials team also earned an almost \$900 grant from the District 59 Education Foundation to use toward robotics.
- d. We completed our Safe and Secure Drill in October with the EGPD present.
- e. Happy Thanksgiving to all our families!

7. TEACHER REPRESENTATIVES

5th Grade movie field trip to movie theater

8. OLD BUSINESS

- a. none

9. NEW BUSINESS

- a. Cubs tickets

10. CLOSING & ADJOURNMENT

- a. General Comments
- b. Meeting Adjourned 8:44



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In Attendance:

- | | | |
|-----|------------------|-------------|
| 1. | Kristen Wagner | Board |
| 2. | Mike Griffin | Board |
| 3. | Cathy Braude | Board |
| 4. | Tina Tierney | Board |
| 5. | Brian Folan | Board |
| 6. | Ms Magnafichi | Teacher Rep |
| 7. | Laura Labriola | Member |
| 8. | Emily Woemmel | Member |
| 9. | Mary Ellen Esser | Principle |
| 10. | Kelly Wadas | Member |
| 11. | Marilyn Maizan | Member |
| 12. | Carolyn Duffy | Teacher Rep |
| 13. | Krystine Mullins | Member |
| 14. | Diane Korzen | Board |
| 15. | Jamie Andrade | Member |
| 16. | Amanda Estevez | Member |
| 17. | Rich Estevez | Member |
| 18. | Paige Bostedt | Parent |