



~ Meeting Minutes ~

Wednesday March 7th , 2017 ~ 7:00 PM

1. **WELCOME & INTRODUCTIONS – President Mike Griffin**
 - a. Meeting Called to Order at 7:02
 - b. Introductions

2. **SECRETARY (Kristen Magner)**
 - a. Meeting Minutes Approved
 - b. Thank You NotesConference Dinner
 - c. Life Event Cards
 - d. Consent Calendar Approval

3. **PRESIDENT (Mike Griffin)**
 - a. General Comments
 - b. President’s Council Report

4. **VICE PRESIDENT (Brian Folan)**
 - a. General Comments
 - b. Service Committee Introductions
 - i. Birthday Books (Amanda Estevez)
 - a. Good for the rest of the year
 - ii. Buzz Books (Richard Romanski)
 - iv. Child Care Chairperson (mike griffin)
 - iii. Cultural Arts Co-Chairpersons (OPEN)
 - a. Author Night
 - iv. Email Blasts (BOARD)
 - v. Explore More (Mike Griffin)
 - a. Started working on switching out classes
 - vi. Fifth Grade Party (Kathy Henkelman & Jamie Andrade)
 1. Need to contact a teacher for transportation
 2. May 18th 10-2
 - vi. Fifth Grade School Store (Ray Szull & Gina Maher)
 - vii. Hospitality (Erin Dolce)
 - a. 5/7-5/11 Teacher appreciation week
 - b. Teacher plants
 - viii. Jump Rope for Heart (Byrd School)
 - ix. Picture Day (Tina Tierney, Kristen Magner, Millie McLane, Gina Maher)
 - a. Picture Day 9/6/18
 - b. Picture retake 10/11/18
 - c. 50th Picture retake in April
 - x. Red Ribbon Week (Ming Veernanont)
 - xi. Room Parent (BOARD)



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- xii. Social Media (Executive Board)
- xiii. Website (Executive Board)
- xiv. Yearbook Coordinator (Gina Maher & Chris Casterson)
 - a. Flyers will go out soon
- xvi. Yearbook Photographer (Gina Maher & Chris Casterson)

5. FUNDRAISING (Tina Tierney, Diane Korzen)

- a. Fundraising Committee Introduction
 - i. Book Fair (Amanda Estevez & Krystine Mullins)
 - 1. Winter book fair \$650 check to PTO
 - 2. 700 Scholastic Dollars
 - 3. 417 Free books
 - 4. Anderson Book Fair in Spring
 - ii. Bakers Square Pies
 - iii. Box Tops for Education (Diane Korzen)
 - 1. \$200
 - ii. B.Y.R. Dinner Nights (Lynda Griffin)
 - 1. BWW March 18th
 - 2. Lou's \$127.87
 - 3. Leonas
 - iii. Catalog Sale – Fall (Tina Tierney & Diane Korzen)
 - 1. Mix Bag Sale 40% back to school Delivery Before Mother's Day
 - iv. Catalog Sale – Spring (Millie McLane)
 - 1. Flowers Due March 13th Grove will be picking up at Byrd as well
 - v. Family Fall Fest (Kelly Wadas)
 - vi. Fun Run (Position Open)
 - vii. Gift Cards (Kelley Wadas)
 - viii. Grant Writing (OPEN)
 - ix. Holiday Shop (Jaime Andrade, Laura Labriola)
 - 1. Signed on for next year
 - xi. Movie Nights (Executive Board)
 - x. Room Fund (Executive Board)
 - xi. School Supply Packs (Lisa Peters)
 - a. Signed on again
 - xii. Shopping Rewards (Millie McLane and Marilyn Marzan)
 - 1. Shoparoo
 - 2. BoxTops 4 Education
 - box tops expire so they should be sent to the school right away
 - 3. AmazonSmile
 - Enter thru **smile.amazon.com** ONLY!



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1. 2/14/18 \$27.00
Chose to support **Admiral Byrd School PTO**
- xiii. Spirit Wear (Gina Maher)
 1. PTO
160-small amount to sell
 2. District: byrd.ccsd.59.org - Parents Tab - School Apparel Shop
 3. Locker Shop 50th Spirit wear online order

6. TREASURER (Catherine Braude)

- a. General Comments
- b. Approved

7.0 PRINCIPAL – Mrs. Esser

March 2018

7.0 PRINCIPAL – Mrs. Esser

7.01 2017-2018 School Calendar Updates

- a. Report cards will be coming home this Friday, March 9.
- b. Thursday, March 15 the first and second grades will be going to see Charlotte's Web at Prairie Lakes Theater in Des Plaines.
- c. Tuesday, March 20 will be a Teacher Institute Day and there will be no student attendance.
- d. On Friday, March 23:

Officer Friendly will be visiting with all grade levels in the morning presenting the following 20 minute programs:

Kindergarten:

What is an emergency and who can I tell or call?

Why it is important to know your address and phone number

What to do if you find yourself "alone"

When is it ok to answer the phone or door at home if an adult is not

General safety at school, in parking lot, in car or bus, interaction with peers

Lock Down review

1st Grade

What is a stranger, what do I do when in a "stranger" situation?

Why do I need to tell an adult when I leave the house?

Do we let strangers or other people into the school?

Lock Down review

2nd Grade



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What do you do if you find a dangerous object (Gun at friends house)?

Discuss stranger contacts

Importance of being observant

Lock Down review

3rd Grade---Bully Issues

4th Grade---Basic internet rules and safety/Stranger contact

5th Grade---Internet rules review and social networking

In the afternoon we will have a spring into reading celebration

This will be a 2:30 p.m., early dismissal day, due to the start of Spring Break and we will return on Monday, April 2.

- e. The Red Cross will come to visit with the students on Thursday, April 5 to discuss how to stay safe in an emergency and or basic first aid.
- f. Monday, April 9 the third graders will be visiting the Chicago Art Institute.
- g. Jump Rope for Heart will be held on the following Wednesdays: April 11, 18 & 25.
- h. The Byrd School 50th anniversary celebration will be Thursday, May 3, 2018 from 5:30-7:00 p.m.
- i. The grade 1 & 2 Musical Showcase will be May 9th.

7.02 Instruction Updates

- a. PARCC testing began on Tuesday and will conclude before spring break.
- b. The Byrd staff has worked on creating a SEL (Social & Emotional Learning) vision:
 - i. The Admiral Byrd School community aspires to foster social and emotional growth, promote positive relationships, while accepting and embracing diversity to be successful in life.
 - ii. La comunidad de La Escuela Byrd aspira a motivar el crecimiento social y emocional, promover relaciones positivas, mientras aceptando la diversidad para ser exitoso en la vida.
- c. Next week teachers will participate in a half-day math professional development sessions with our Director of Mathematics, Mary Beth Niles.
- d. In April the CogAT (Cognitive Abilities Test) will be administered to students in grades 2 and 4.

7.03 General Comments

- a. We were so happy with the turnout for the winter conferences and PTO Book Fair. Also, a big thanks you to the PTO for the teacher appreciation dinner during the conferences.
- b. Thank you to all the families who attended our author celebration with Jacqueline Davies and for the PTO supporting her visit.



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c. On Tuesday, March 13, some of our students will be at the Elk Grove Community Character Coalition Annual Youth Recognition Celebration. The students will represent Byrd School and the many service learning projects we have participated in, to date, this year. All students who participated will be receiving a certificate from the Community Character Coalition.

Byrd Beliefs

Safe, Supportive & Positive Learning Environment As learners, staff and students will feel emotionally and physically safe, take risks, learn from mistakes, build supportive and positive relationships and be valued members of the community.

Active Engagement As learners, staff and students will be focused and actively engaged, working towards a common outcome.

Ownership & Mindset As learners, staff and students will be given choices, take responsibility for their own learning, embrace challenges, and use problem solving skills to persevere.

Best Practices As learners, staff and students will utilize modern learning strategies by communicating, collaborating, using critical thinking skills and creativity in real world situations.

Accommodation of Learning Styles As learners, staff and students will utilize choice to support their learning style.

Focused Feedback As learners, staff and students will provide and receive meaningful, focused feedback that promotes continuous growth.

Resources As learners, staff and students will use appropriate tools to enhance, support and demonstrate learning.

7. TEACHER REPRESENTATIVES

1. Keep Sending in Pop Tops

8. OLD BUSINESS

- 1.50 -55 Cubs tickets sold out of 150
2. Gym PA System working on getting another quote

9. NEW BUSINESS

1. Byrd Hill Challenge May 5th
2. Incoming Board Members for 2018-2019
3. Amanda Estevez as Secretary & Trish Pilecki as Co-Chair Fundraising

10. CLOSING & ADJOURNMENT

- a. Meeting Adjourned 8:09



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In Attendance:

- | | | |
|-----|------------------|-------------|
| 1. | Kristen Magner | Board |
| 2. | Mike Griffin | Board |
| 3. | Cathy Braude | Board |
| 4. | Tina Tierney | Board |
| 5. | Brian Folan | Board |
| 6. | Ms Magnafichi | Teacher Rep |
| 7. | Laura Labriola | Member |
| 8. | Mary Ellen Esser | Principle |
| 9. | Krystine Mullins | Member |
| 10. | Diane Korzen | Board |
| 11. | Amanda Estevez | Member |
| 12. | Millie McLane | Member |
| 13. | Jeff McLane | Member |